

Professional Development Committee 2011 Annual Final Report

Rich Lewis, Chairman
Georgia Department of Agriculture, Weights and Measures
October 23-26, 2011
Norfolk, VA

INTRODUCTION

The Professional Development Committee (PDC), hereinafter referred to as “Committee” submits its Report to the Southern Weights and Measures Association (SWMA). The Report consists of the SWMA Agenda (NCWM Carryover and NEW items) and this Addendum. Page numbers in the tables below refer to pages in this Addendum. Suggested revisions to the handbook are shown in **bold face print** by ~~striking out~~ information to be deleted and underlining information to be added. Requirements that are proposed to be nonretroactive are printed in **bold-faced italics**.

Presented below is a list of agenda items considered by the SWMA and its recommendations to the NCWM Professional Development Committee.

Reference Agenda Item Number	Title of Item	SWMA Addendum/Report Page No.
95th NCWM Carryover Items		2
401 EDUCATION		2
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401-2 Instructor Improvement		2
401-3 Recommended Topics for Conference Training		2
402 PROGRAM MANAGEMENT		3
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Details of All Items
(In Order by Reference Key Number)

95th NCWM Carryover Items

401 EDUCATION

401-1 National Certification Program (NCP)	
Regional Report to NCWM	
Summary of comments considered by the regional committee (in writing or during the open hearings): Carol Hockert, NIST, gave a presentation to the conference on training and its connection to certification.	
Recommendation of the Regional Committee: None	
Reasons for the committee recommendation:	
Final updated or revised proposal recommended by the SWMA:	
SWMA recommendation to NCWM for item status: <input type="checkbox"/> Voting Item on the NCWM Agenda <input checked="" type="checkbox"/> Information Item on the NCWM Agenda <input type="checkbox"/> Withdraw the Item from the NCWM Agenda <input type="checkbox"/> Developing Item on the NCWM Agenda <input type="checkbox"/> Unable to consider at this time <input type="checkbox"/> Other: <i>(Please Describe)</i>	SWMA Position: <input checked="" type="checkbox"/> Supports <input type="checkbox"/> Opposes <input type="checkbox"/> Split <input type="checkbox"/> Neutral
Additional Comments:	

401-2 Instructor Improvement	
Regional Report to NCWM	
Summary of comments considered by the regional committee (in writing or during the open hearings): The conference heard comment that we should consider training state trainers on adult learning techniques not just to be subject matter experts. The conference was also asked for subject matter experts to come forward to aid the NCWM PDC in developing future curriculum and test.	
Recommendation of the Regional Committee: None	
Reasons for the committee recommendation:	
Final updated or revised proposal recommended by the SWMA:	
SWMA recommendation to NCWM for item status: <input type="checkbox"/> Voting Item on the NCWM Agenda <input checked="" type="checkbox"/> Information Item on the NCWM Agenda <input type="checkbox"/> Withdraw the Item from the NCWM Agenda <input type="checkbox"/> Developing Item on the NCWM Agenda <input type="checkbox"/> Unable to consider at this time <input type="checkbox"/> Other: <i>(Please Describe)</i>	SWMA Position: <input checked="" type="checkbox"/> Supports <input type="checkbox"/> Opposes <input type="checkbox"/> Split <input type="checkbox"/> Neutral
Additional Comments:	

401-3 Recommended Topics for Conference Training	
Regional Report to NCWM	
Summary of comments considered by the regional committee (in writing or during the open hearings): We heard comment that the Southern Weights and Measures should consider developing a list topics and to offer training their annual meeting. The conference was also encouraged to submit topics they would like to see at the	

annual NCWM meeting.	
Recommendation of the Regional Committee: None	
Reasons for the committee recommendation:	
Final updated or revised proposal recommended by the SWMA:	
SWMA recommendation to NCWM for item status: <input type="checkbox"/> Voting Item on the NCWM Agenda <input checked="" type="checkbox"/> Information Item on the NCWM Agenda <input type="checkbox"/> Withdraw the Item from the NCWM Agenda <input type="checkbox"/> Developing Item on the NCWM Agenda <input type="checkbox"/> Unable to consider at this time <input type="checkbox"/> Other: <i>(Please Describe)</i>	SWMA Position: <input checked="" type="checkbox"/> Supports <input type="checkbox"/> Opposes <input type="checkbox"/> Split <input type="checkbox"/> Neutral
Additional Comments:	

402 PROGRAM MANAGEMENT

402-1 Safety Awareness	
Regional Report to NCWM	
Summary of comments considered by the regional committee (in writing or during the open hearings): The conference was encouraged to submit safety articles to our safety liaison, Steve Hadder or to Dale Saunders. "Close Calls" are a good topic.	
Recommendation of the Regional Committee:	
Reasons for the committee recommendation:	
Final updated or revised proposal recommended by the SWMA:	
SWMA recommendation to NCWM for item status: <input type="checkbox"/> Voting Item on the NCWM Agenda <input checked="" type="checkbox"/> Information Item on the NCWM Agenda <input type="checkbox"/> Withdraw the Item from the NCWM Agenda <input type="checkbox"/> Developing Item on the NCWM Agenda <input type="checkbox"/> Unable to consider at this time <input type="checkbox"/> Other: <i>(Please Describe)</i>	SWMA Position: <input checked="" type="checkbox"/> Supports <input type="checkbox"/> Opposes <input type="checkbox"/> Split <input type="checkbox"/> Neutral
Additional Comments:	

402-2 PDC Publication	
Regional Report to NCWM	
Summary of comments considered by the regional committee (in writing or during the open hearings): Conference heard that information about the PDC Publication was available on NCWM website.	
Recommendation of the Regional Committee: None	
Reasons for the committee recommendation:	
Final updated or revised proposal recommended by the SWMA:	
SWMA recommendation to NCWM for item status: <input type="checkbox"/> Voting Item on the NCWM Agenda <input checked="" type="checkbox"/> Information Item on the NCWM Agenda <input type="checkbox"/> Withdraw the Item from the NCWM Agenda <input type="checkbox"/> Developing Item on the NCWM Agenda <input type="checkbox"/> Unable to consider at this time <input type="checkbox"/> Other: <i>(Please Describe)</i>	SWMA Position: <input checked="" type="checkbox"/> Supports <input type="checkbox"/> Opposes <input type="checkbox"/> Split <input type="checkbox"/> Neutral
Additional Comments:	

Rich Lewis, Chairman, Georgia Department of Agriculture
Dale Saunders, Virginia Department of Agriculture
Roberts McGee, South Carolina Department of Agriculture
Jason Glass, Kentucky Department of Agriculture

SWMA Professional Development Committee